

Retail and trading maintenance volunteer



Location:	Bainbridge House, Berkhamsted, HP4 1EH and across our 33 shops in Bucks and Herts
Time commitment:	Half to one day a week

Rennie Grove Peace Hospice Care (RGP) vision

We will support people of all ages who are affected by a progressive life-limiting illness, and those who care for them, to live as well as possible by providing choice and ease of access to a wide range of palliative care and bereavement services across west Hertfordshire and Buckinghamshire.

Purpose of this role

Our R&T maintenance team work across our headquarters in Berkhamsted and our 33 shops to make sure our shops are in top condition. The team may be involved in refurbishments and refits of the shops or help to pick up smaller maintenance tasks.

Main tasks

You will be helping with refits and maintenance tasks in shops such as:

- changing a ceiling tile
- fixing a leaky sink
- building flat pack furniture
- fixing a cupboard to a wall
- hanging a noticeboard/shelf etc
- erecting shop fixtures and fittings
- painting and decorating
- basic DIY and carpentry

What are we looking for?

- someone who is experienced and competent with DIY – professional experience is a bonus
- someone who is reliable, practical, and adaptable

- experience of driving a transit van or similar would be useful but not essential
- full driving licence

Training and support

- you will be line managed by our Maintenance Lead who will provide ongoing support
- there will be some mandatory training that you will need to complete at the start of your volunteering with us and then periodically afterwards as refresher training
- your line manager will organise training specific to your role

What you need to know

- you will complete a volunteer application form and we will need to see a form of ID before you get started
- we welcome everyone and will make reasonable adjustments should they be needed
- we will pay reasonable expenses incurred, should you wish to claim them
- we rely on the commitment of our volunteers to support our services; however, we understand that you may sometimes need to take a break from your volunteering. When you are ready to return, your line manager will meet with you to talk about the role and make sure it is still right for you and may ask you to complete some refresher training.

For more information please contact the volunteering team on 01727 731020 (Grove House, St Albans), or 01923 330330 (Peace Hospice, Watford), volunteers@renniegrovepeace.org