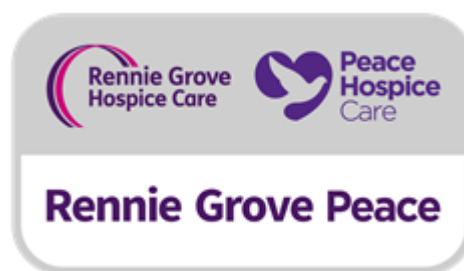


# Retail and trading warehouse volunteer



Location:	Bainbridge House, Berkhamsted, HP4 1EH and across our 34 shops in Bucks and Herts
Time commitment:	Half to one day a week

## Rennie Grove Peace Hospice Care (RGP) vision

We will support people of all ages who are affected by a progressive life-limiting illness, and those who care for them, to live as well as possible by providing choice and ease of access to a wide range of palliative care and bereavement services across west Hertfordshire and Buckinghamshire.

## Purpose of this role

Our busy warehouse is the centre of our retail operation, making sure that both new and donated items are moved between our 33 shops and ecommerce centre. Volunteers in this role support to keep the warehouse working efficiently, providing key support to our fast-moving retail environment, where no two days are the same.

## Main tasks

You could be helping with any of the following tasks:

- Unloading the vans as they arrive at the warehouse, and helping to fill them up for their next run
- Emptying donation stations
- Moving stock around the warehouse
- Tidying, sorting and recycling
- Cleaning and refuelling the vans

## What are we looking for?

- someone who has a can-do attitude and is happy to turn their hand to most things
- this is a physical role and may involve moving and lifting heavy and bulky items, and going up and down ladders
- someone who is reliable, practical, and adaptable

## Training and support

- you will be line managed by our Warehouse and logistics co-ordinator who will provide ongoing support
- there will be some mandatory training that you will need to complete at the start of your volunteering with us and then periodically afterwards as refresher training
- your line manager will organise training specific to your role

## What you need to know

- you will complete a volunteer application form and we will need to see a form of ID before you get started
- we welcome everyone and will make reasonable adjustments should they be needed
- we will pay reasonable expenses incurred, should you wish to claim them
- we rely on the commitment of our volunteers to support our services; however, we understand that you may sometimes need to take a break from your volunteering. When you are ready to return, your line manager will meet with you to talk about the role and make sure it is still right for you and may ask you to complete some refresher training.

For more information please contact the volunteering team on 01727 731020 (Grove House, St Albans), or 01923 330330 (Peace Hospice, Watford), [volunteers@renniegrovepeace.org](mailto:volunteers@renniegrovepeace.org)