



Jubilee Club Volunteer

Hertsmere Mencap is a small and active charity, supporting a membership of 250 children and adults with a learning disability along with their families and carers. Our mission is for people with a learning disability to be valued equally, listened to and included. We run a daily activities programme, a weekly evening social club, a children's holiday club and a drop-in for members and families where people can socialise, have a drink and can get support and advice. We employ four part-time staff, assisted by sessional workers and we have a strong team of dedicated volunteers.

We are looking for a volunteer to help the Activity Leader with the smooth running of our **Jubilee Club** which runs every Tuesday night from 7pm to 9pm, in WD6.

Relevant training will be provided, Applicants will be required to have a DBS check to work with vulnerable adults– paid for by Mencap.

Key Tasks to perform:

- Assist the session Activity Leader with setting up tables 15 minutes prior to members arriving and clearing away once the session has finished (15 minutes after the session ends).
- Encourage the members to participate fully in the activity and show enthusiasm for the topic / theme of the session
- Help with laying out refreshments for the members and ensure the venue's kitchen remains clean
- You may be required to perform other duties as directed by the Charity or your supervisor from time to time to meet the needs of the organisation
- Have fun!

Experience and Personal Attributes:

- Experience of or an interest in working among people with a learning disability
- The ability to create a constructive relationship with people with a learning disability and to motivate them
- A willingness to accept change and to be innovative in working with people with a learning disability
- A good organiser and communicator who is not phased by the specific needs of those with learning disabilities
- Someone who is friendly, empathetic and approachable and has a welcoming and inclusive approach

For more info please contact Karen on 07938 722619 / hdcomm@hertsmeremencap.org.uk

www.hertsmeremencap.org.uk