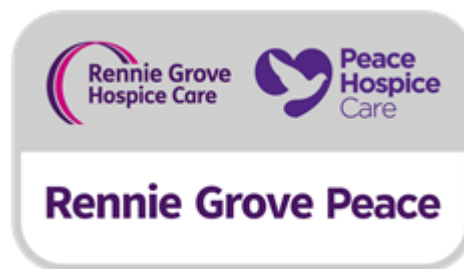


Retail and trading van driver volunteer



Location:	Start and finish at Bainbridge House, Berkhamsted, HP4 1EH. Over the course of a week, the vans will visit all our shops across Buckinghamshire and Hertfordshire.
Time commitment:	Once a week, either a morning or afternoon shift for approximately 3/4 hours, Normally Monday to Friday

Rennie Grove Peace Hospice Care (RGP) vision

We will support people of all ages who are affected by a progressive life-limiting illness, and those who care for them, to live as well as possible by providing choice and ease of access to a wide range of palliative care and bereavement services across west Hertfordshire and Buckinghamshire.

Purpose of this role

The van drivers are a key element of our Retail and Trading operation. They ensure that both new and donated items are moved between our shops, Ecommerce centre and R&T hub to ensure that we maximise the income we can generate for the benefit of our patients and their families. They provide key support to our fast-moving retail environment, where no two days are the same.

Main tasks

- you will be driving one of our fleet of Rennie Grove Peace charity vehicles following established routes set by the Retail team
- delivering and collecting goods to and from the Ecommerce centre and R&T hub in Berkhamsted
- handling and moving donated clothes and items in bags and boxes
- we will provide you with an RGP uniform and photo ID badge and ask that you wear them at all times when you are out with the van
- we will ask you to join a WhatsApp group for communication around rotas and changes you need to be aware of

What are we looking for?

- experience of driving a transit van or similar type vehicle is desirable
- you must be 25 years or over and have a full driving licence
- an ability to move and handle heavy boxes and bags around the Ecommerce centre and R&T hub and our shops and in and out of the delivery vehicle – you will need to wear footwear that protects your toes at all times – no sandals please
- someone who is personable and polite as in this role you will be representing Rennie Grove Peace in the community
- someone who is sociable and will enjoy engaging with our retail teams, both staff and fellow volunteers

Training and support

- there will be a named line manager who will provide ongoing support
- there will be some mandatory training that you will need to complete at the start of your volunteering with us and then periodically afterwards as refresher training
- your line manager will go through an individual support plan with you to make sure they are aware of any health issues or other issues that we need to be aware of to keep you safe
- your line manager will organise training specific to your role

What you need to know

- you will complete a volunteer application form, and we will need to see a form of ID before you get started
- we will complete an online DVLA driving licence check when you start and then annually. We will also ask you to complete a form every year to confirm that you are fit and healthy to drive
- at Rennie Grove Peace Hospice Care we strive to continuously demonstrate our values. These values are embedded in our recruitment and selection process, and we are fully committed to equality, diversity and inclusion in both our workforce and within our culture. You can find a link to our Equality and Diversity policy here: [Equality & Diversity policy](#)
- we will pay reasonable expenses incurred, should you wish to claim them
- we rely on the commitment of our volunteers to support our services; however, we understand that you may sometimes need to take a break from your volunteering. When you are ready to return, your line manager will meet with you to talk about the role and make sure it is still right for you and may ask you to complete some refresher training.

For more information, please contact the volunteering team on 01727 731020 (Grove House, St Albans), or 01923 330330 (Peace Hospice, Watford),
volunteers@renniegrovepeace.org